

## Recording Marine Sites with the Home Front Legacy and CITiZAN apps

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### Introduction

This guidance has been prepared to provide support for people who want to record sites of archaeological interest at sea using the Home Front Legacy (HFL) or CITiZAN apps. The guidance has been prepared in the course of projects by Fjordr Ltd. for Historic England on the East Coast War Channels and the Dover Sector.

Detailed guidance on recording the position of sites of archaeological interest at sea is available in an accompanying document. Please see Fjordr's web pages for further information [www.fjordr.com](http://www.fjordr.com).

Home Front Legacy (HFL) and CITiZAN both provide apps and online forms that you can use to record new sites and enhance existing records. Home Front Legacy is focussed principally on First World War sites in any environment, whilst CITiZAN targets sites of any period but only from the coastal zone. To record or enhance records of marine sites you can use either HFL or CITiZAN (if the site is in the coastal zone) or both!

HFL	<a href="http://www.homefrontlegacy.org.uk/wp/project-toolkit/">http://www.homefrontlegacy.org.uk/wp/project-toolkit/</a>
CITiZAN	<a href="http://www.citizan.org.uk/app/">http://www.citizan.org.uk/app/</a>

If you are already involved in projects using the HFL app and you come across marine sites relating to the First World War then please feel free to continue using the HFL app.

Equally, if you are already using the CITiZAN app, then please feel free to continue using the CITiZAN app.

If you are not already familiar with either of these apps then the choice is yours, depending on your interest or preference. Both are straightforward to use and are accompanied by helpful user guides. Both are equally capable of being used for a wide range of different marine sites of archaeological interest; and both will automatically add your records to local and national databases, ensuring that your work can be used by others in future.

User guides for HFL and CITiZAN can be found online:

HFL	<a href="http://www.homefrontlegacy.org.uk/wp/recording-guide/">http://www.homefrontlegacy.org.uk/wp/recording-guide/</a>
CITiZAN	<a href="http://www.citizan.org.uk/resources/how-to-guides/">http://www.citizan.org.uk/resources/how-to-guides/</a>

There is no need to repeat this guidance here, but the following tips are worth bearing in mind for recording marine sites:

## **Adding new sites and enhancing existing records**

Both the HFL and CITIZAN apps already contain information on very many sites, drawn from existing local and national datasets or added in the course of people using the apps.

If the site that you are recording is not on the app then you can add it as a **new site or feature**.

If the site is already on the app and you have new or different information, you can add this also – but the way in which you do this is different in each app. You can add information to a site in the CITIZAN app either by **editing** an existing record, or by adding a **feature update survey** to the record. Existing records in the HFL app cannot be edited or have surveys added to them, but you can easily add your information as a **new record**, pinned to the same site. As well as adding the new pin, you can also include a cross-reference from your new record to previous records using the 'Related Sites' field.

Just follow the HFL and CITIZAN user guides to complete your record, whether it is 'new' or an addition to an existing record. If you have any queries, both HFL and CITIZAN have staff who can help you.

## **Recording positions**

One way in which information about archaeological sites at sea is different to most sites recorded in the HFL and CITIZAN apps is in the way that position is recorded. Whereas both HFL and CITIZAN use National Grid References (NGRs), books, charts and other sources often refer to positions at sea in terms of Latitude and Longitude. As noted above, detailed information about recording positions is available in accompanying guidance.

## **Adding media**

Both the HFL and the CITIZAN app enable you to add other media to new or enhanced records. HFL enables you to add photographs and other sorts of file, whereas CITIZAN focusses on the addition of photographs only through its facility for feature update surveys.

For both HFL and CITIZAN, if you are planning to add media such as photographs or documents to your records then it is a good idea to assemble them beforehand, with any re-orientation, cropping and re-sizing etc. already done. You may also find it useful to add descriptive file names – rather than just image numbers, for example – and to keep a copy of everything you upload, in case there are any glitches.